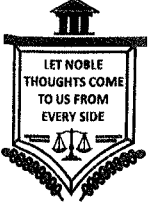


Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

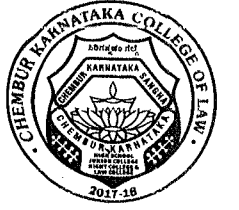
CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatia, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 03.05.2019

EMPLOYEE NAME: SANDEEP SHRAVAN SAWALKAR

Reason for Evaluation:

Annual

Promotion

Merit

Other

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1. Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Since my last evaluation, I am particularly proud of the following job-related accomplishments:

I successfully published research papers in reputable legal journals, contributing to the body of legal scholarship and enhancing the academic reputation of the Chembur Karnataka College of Law.

The University of Mumbai granted me recognition as a Postgraduate teacher, affirming my expertise and competence in teaching at the postgraduate level.

3. Which of your responsibilities could you have performed better? What affected your performance?

During the evaluation period, I acknowledge that there were areas in which I could have performed better:

There were instances where I could have improved my time management skills and prioritized my workload more effectively. The demanding nature of academic responsibilities, coupled with research commitments, occasionally posed challenges in managing competing priorities efficiently.

Although I participated in various professional development programs, I could have taken more proactive steps to engage in additional training and development opportunities to further enhance my skills and knowledge in specific areas of law and pedagogy.

While I have made efforts to incorporate technology into my teaching methods, there is room for improvement in fully utilizing available technological tools and resources to enhance the learning experience for students.

Overall, I recognize that improving in these areas would contribute to my overall effectiveness as an Assistant Professor of Law. Going forward, I am committed to addressing these areas of improvement through proactive measures such as enhanced time management strategies, increased professional development, and the effective utilization of technology in teaching and research.

4. What courses, training, or experience most benefited you since your last evaluation?

Since my last evaluation, I have actively engaged in various courses, training programs, and experiences that have significantly contributed to my professional development and enhanced my effectiveness in fulfilling my responsibilities.

I successfully completed a Faculty Development Programme conducted by National Law University, Bhopal. This program provided me with valuable insights into innovative teaching methodologies, curriculum development, and academic research, thereby enhancing my effectiveness as an educator.

I participated in a Refresher Course organized by the UGC Human Resource Development Centre, which focused on the latest developments in legal education, pedagogy, and research methodologies. This experience helped me stay updated with emerging trends and best practices in the field of law.

I also completed a Short-term Course organized by the UGC Human Resource Development Centre, which focused on interdisciplinary perspectives in legal

I registered my PhD with Maharashtra National Law University, Mumbai, undertaking rigorous research in a specialized area of law and contributing to the advancement of legal knowledge.

I introduced innovative teaching methods aimed at fostering student engagement, critical thinking, and active learning in the classroom. By incorporating interactive lectures, case studies, and group discussions into my teaching approach, I created a dynamic learning environment conducive to academic excellence.

I provided personalized mentorship and support to students, both academically and personally, ensuring their holistic development and success. Whether offering guidance on academic matters or career development, I remained committed to empowering students to achieve their full potential.

These accomplishments have not only contributed to the academic excellence of the Chembur Karnataka College of Law but have also enriched the learning experience for our students. They reflect my dedication to scholarly research, teaching innovation, and student welfare, and I am committed to continuing to strive for excellence in all aspects of my role as an Assistant Professor of Law.

2. Which of your responsibilities did you perform best or improve in the most? What contributed to this?

During the evaluation period, I notably enhanced my performance in various areas of responsibility, particularly in the following:

I significantly improved my proficiency in conducting comprehensive legal research and analysis, thereby enhancing the quality and depth of my work. This improvement was largely facilitated by my consistent engagement with seminal legal texts, case law, and relevant statutory provisions.

I excelled in my responsibilities related to teaching and curriculum development, implementing innovative teaching methods and contributing to the enhancement of our course curriculum. This improvement was facilitated by my participation in faculty development programs, where I gained valuable insights into effective pedagogical techniques and curriculum design and student mentorship and support.

Overall, these improvements have enabled me to perform my responsibilities more effectively and have contributed to the overall success of the Chembur Karnataka College of Law. I remain committed to ongoing professional development and continuous improvement in all areas of my legal practice and academic responsibilities.

studies. This course broadened my understanding of the intersection between law and other disciplines, enhancing my ability to provide holistic legal education.

I was invited by various colleges and governmental authorities to deliver guest lectures on various legal aspects. These opportunities not only allowed me to share my expertise with a wider audience but also helped me stay connected with the practical applications of legal principles in different contexts.

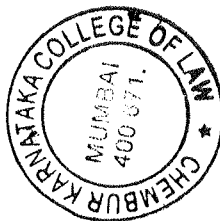
I successfully completed my PhD coursework, where I stood second in the University. This experience not only deepened my understanding of my research area but also honed my research and analytical skills, preparing me for advanced academic pursuits.

Overall, these courses, training programs, and experiences have enriched my knowledge, skills, and professional network, thereby enhancing my contribution to the academic community and the Chembur Karnataka College of Law. I am committed to continuing my professional development and staying updated with the latest developments in the field of law.

5. In what areas could you have used more experience or training?

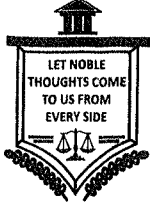
While I have a solid foundation in legal research, gaining exposure to advanced research methodologies and specialized databases could enhance my ability to conduct comprehensive and nuanced legal analysis. Also, With the increasing importance of technology in the legal field, I would benefit from training that focuses on integrating technology into legal education. This would include learning to use advanced legal research tools, online teaching platforms, and multimedia resources to enhance the learning experience for students.

Expanding my knowledge beyond the traditional realms of law to incorporate insights from other disciplines such as economics, sociology, or technology could enrich my understanding of legal issues and facilitate interdisciplinary approaches to problem-solving.



A handwritten signature in black ink, appearing to be "S. S. Srinivasan".

Estd: 2017



चेम्बूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

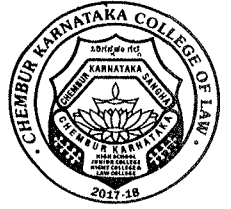
CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 07/05/2019

EMPLOYEE NAME: PROF. NEGA JAGTAP

Reason for Evaluation:

<input checked="" type="checkbox"/>	Annual
-------------------------------------	--------

<input type="checkbox"/>	Promotion
--------------------------	-----------

<input type="checkbox"/>	Merit
--------------------------	-------

<input type="checkbox"/>	Other
--------------------------	-------

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

I have been associated with CKCL since its inception and I have taught almost all the important Laws to the students from the Law practice perspective. I have made sure to complete the syllabus and have also indulged students in practical and research oriented activities. After completion of syllabus I have made sure to discuss question papers of past 10 years and give synopsis to the students.

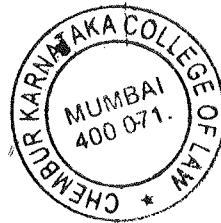
2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

Completion of syllabus before time and at least spare two lectures for discussing the question papers along with the answers in synopsis manner. Discussing landmark case laws with the students, conducting surprise orals in the class and giving assignments to students for enhancing their research skills.

3) **Which of your responsibilities could you have performed better? What affected your performance?**

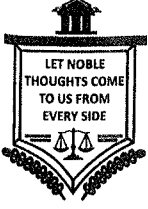
If number of lectures could have been increased, more detailed study was possible.

- 4) **What courses, training, or experience most benefited you since your last evaluation?**
LL.B. and Diploma IPR.
- 5) **In what areas could you have used more experience or training?**
Offering practical training to the Law students. The sessions wherein students are trained for actual Court room experience.



A handwritten signature in black ink, appearing to be "Neha".

Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 06.07.2020

EMPLOYEE NAME: JYOTI SAMIR MINOCHA

Reason for Evaluation:

Annual

Promotion

Merit

Other

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1. Since your last evaluation, what job-related accomplishments are you most proud of, and why?

I am particularly proud of the following job-related accomplishments:

I had qualified State Eligibility Tet (SET) which is the mandatory requirement for an Assistant Professor. I registered my Ph.D. with Sant Gadgebaba Amravati University, Amravati as a research scholar, undertaking rigorous research in a specialized area of law and contributing to the advancement of legal knowledge.

I had involved myself in various jail visits, police station visits, court visit and various other practical activities which is mandatory for the law students. I had organized various legal aid camp and legal awareness programmes under my guidance.

I had been a part of 1st National Moot Court Competition of the college. I am coordinating with students and help them in solving their problems at their level. I not only motivate and inspire the students but also reinforce a culture of excellence and performance-driven results. I recognize instances where the student pursued opportunities for learning and development to enhance their skills and knowledge.

I am using innovative teaching methods aimed at fostering student engagement, critical thinking, and active learning in the classroom. I highlight accomplishments that demonstrate the individual's ability to adopt to change overcome obstacle. I use effective problem-solving skills which navigate complex situations and achieving desired outcome.

I help them during their internship and placement. I provided personalized mentorship and support to students, both academically and personally.

These accomplishments have contributed to the academic excellence of the college. I will continue my skills, teaching pattern, development and growth of the students at each and every level.

2. Which of your responsibilities did you perform best or improve in the most? What contributed to this?

I have performed my responsibility towards delivering of lectures with students. Taking their internal examinations, participating in classroom teaching and presentation, their growth towards internships, their personal and professional growth and development.

In future I will improve myself more than what I did for further enhancement through ongoing research and development efforts. I will use more training methodologies, ethical considerations, and user-centric design which will contribute to continual progress in these areas.

I will discuss more and more latest case studies with students during lectures and will connect them with the practical aspects of law. I remain committed to ongoing professional development and continuous improvement in all areas of my legal practice and academic responsibilities.

3. Which of your responsibilities could you have performed better? What affected your performance?

I acknowledge that there were areas in which I could have performed better:

I will motivate students for practical centric approach and time management skills.

I will improve students' assessment practices to accurately evaluate student progress and provide constructive feedback for improvement. This includes designing meaningful assessments aligned with learning objectives, using a variety of assessment methods (e.g.,

quizzes, exams, projects), and providing timely feedback to students to guide their learning journey.

4. What courses, training, or experience most benefited you since your last evaluation?

I successfully completed my PhD coursework, where I stood fifth in the University. This experience not only deepened my understanding of my research area but also honed my research and analytical skills, preparing me for advanced academic pursuits.

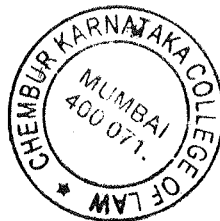
I have attended many online conferences and seminars which will increase importance of technology in education,

I have attended Professional Development Seminars which provide opportunities to learn from experts in the field, explore current trends and research in education, and exchange ideas with students and other faculties.

These Courses and workshops on inclusive education help me to develop the knowledge and skills needed to create inclusive learning environments that accommodate the diverse needs and abilities of all students.

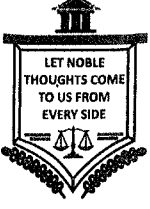
5. In what areas could you have used more experience or training?

I often seek experience and training in various areas to enhance my effectiveness in the classroom and support student learning. Some of the key areas where I commonly utilize experience or training include Classroom Management, Assessment and Evaluation, Cultural Competency and Diversity, Professional Collaboration and Leadership.



A handwritten signature in black ink, appearing to read "Shirish" with a horizontal line underneath.

Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

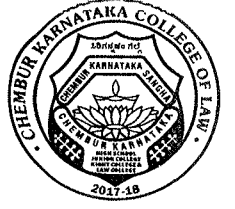
CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd: 1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 10.07.2020

EMPLOYEE NAME: ANISH ASHOK DESAI

Reason for Eyaluation:

Annual

Promotion

Merit

Other

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1. Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Since my last evaluation, I am particularly proud of the following job-related accomplishments:

I teach procedure related subjects which help students to compare theory subjects and with practical learning. This help them to groom themselves in practical approach.

I invest in the professional development and growth of the students. I accomplish their earning advanced degrees, attending workshops and conferences, obtaining certifications, or participating in research projects reflect the teacher's dedication to staying current in their field and honing their skills.

Overall, I can take pride in a wide range of accomplishments that reflect students' passion for teaching, dedication to student success, and commitment to professional excellence.

2. Which of your responsibilities did you perform best or improve in the most? What contributed to this?

My aim is to enhance their ability to communicate concepts clearly, engage students in learning activities, and facilitate meaningful discussions. I may excel in different areas depending on student's expertise and experience, continuous improvement across all these responsibilities is essential for providing high-quality instruction and promoting student achievement and well-being. By reflecting on student's practice, seeking feedback, and embracing opportunities for growth, I can continually enhance their effectiveness and make a positive impact on the lives of the students.

3. Which of your responsibilities could you have performed better? What affected your performance?

I acknowledge that there were areas in which I could have performed better:

I will involve students in training opportunities, ongoing professional development, and a supportive college culture that values continuous improvement and innovation in teaching practice. By identifying areas for growth and implementing targeted strategies for improvement, myself enhance their performance and better meet their needs.

I will built strong partnerships with parents, families, and the community requires effective communication and collaboration skills.

Finally, I will establish and maintain a positive and orderly classroom environment requires strong interpersonal and organizational skills. I will encounter difficulties in managing student behavior, addressing disruptions, and promoting a culture of respect and responsibility in the classroom.

4. What courses, training, or experience most benefited you since your last evaluation?

Since my last evaluation, I have actively engaged in various courses, training programs, and experiences that have significantly contributed to my professional development and enhanced my effectiveness in fulfilling my responsibilities.

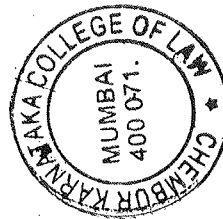
I have attended conferences and seminars on research methods and scholarship which support me in conducting high-quality research. These courses, training programs, and experiences have enriched my knowledge, skills, and professional network, thereby enhancing my contribution to the academic community and the Chembur Karnataka

College of Law. I am committed to continuing my professional development and staying updated with the latest developments in the field of law.

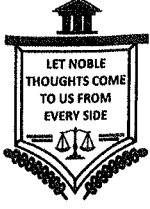
5. In what areas could you have used more experience or training?

By investing in additional experience or training in various areas, I can further develop my skills, expand professional opportunities, and make a greater impact as educators, researchers, mentors, and leaders in academia. I will hold leadership roles amongst students which may benefit from additional training in leadership and management skills.

A.d



Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 05/05/2022

EMPLOYEE NAME: DR PRIYA VEERESH PRABHU

Reason for Evaluation:

 Annual Promotion Merit Other

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1) **Since your last evaluation, what job-related accomplishments are you most proud of, and why?**

I am proud of my rapport and connect with all my students. The students freely approach me for all their academic and personal related issues without any apprehensions to seek my help and guidance. As a teacher, I feel proud that the students feel comfortable with me and see me as their mentor and also their friend at the same time.

I am also proud of the fact that I encourage them to speak extempore instead of relying on PPTs as extempore speech will help them to overcome their fear of public speaking and build confidence to face the courtroom. So, I insist on their speaking spontaneously rather than reading.

2) **Which of your responsibilities did you perform best or improve in the most? What contributed to this?**

My best performance has always been completion of syllabi of the allotted subjects on time and giving the students enough time for revision before their examinations; and guiding them for exams by discussing the important topics with relevant and day to day examples/illustrations for their easy comprehension.

My discipline in following the academic calendar, engaging my classes punctually and sincerely, and keeping a lively atmosphere in the classroom with good interaction with students (without monotonous or one-sided lectures) have contributed for my best performance.

3) **Which of your responsibilities could you have performed better? What affected your performance?**

I wanted to take my students on various field visits which would provide them with practical and first-hand knowledge, but I could not take them everywhere according to my plans because of time constraints of the semesters due to continuous work in the form of conducting exams, question paper setting, supervision, assessments, etc. in spite of efficient time management.

4) **What courses, training, or experience most benefited you since your last evaluation?**

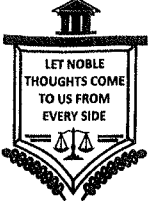
I have always been teaching laws relating to Intellectual Properties and Legal language. But my experience with teaching Transfer of Property and Easements laws has benefitted me immensely. It has helped me to understand the subjects more deeply than what I had understood and comprehended as a student. These courses/subjects have helped me in teaching them more ably and efficiently, and clearing the related doubts of the students more satisfactorily.

5) **In what areas could you have used more experience or training?**

I felt I needed more detailed and intense training and experience when we shifted to online mode of teaching during COVID 19 pandemic, But even after the end of COVID 19 pandemic, with continuation of online and hybrid mode of teaching, I felt I need to practice more consistently to gain more proficiency in using IT tools in teaching.



Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

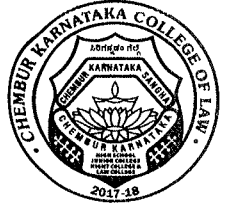
CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 11.05.2022

EMPLOYEE NAME: GOPAL CHANDRAMOHAN JETLY

Reason for Evaluation:

Annual

Promotion

Merit

Other

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1. Since your last evaluation, what job-related accomplishments are you most proud of, and why?

I am particularly proud of the following job-related accomplishments:

I am delivering lectures on the topic of drafting, pleading and conveyancing. I teach practical training subjects which help students to enhance their practical knowledge and upbring themselves. I conduct lectures by using power point presentation through soft boards. I discuss various current ongoing cases with students which help them to connect themselves with practical knowledge.

I motivate them for internship and junior ship which help them to get practical knowledge during their studies.

2. Which of your responsibilities did you perform best or improve in the most? What contributed to this?

I did instructional delivery and pedagogy which are central to effective teaching.

In today's digital age I had used the new technology to enhance instruction and engage students in meaningful learning experiences. I used educational software, multimedia resources, online platforms, and interactive tools to supplement traditional teaching methods and meet the needs of digital-native learners.

3. Which of your responsibilities could you have performed better? What affected your performance?

During the evaluation period, I acknowledge that there were areas in which I could have performed better:

I would have provided timely and meaningful feedback to students and had designed an effective assessment. I had strived to improve student engagement in their courses. I had improved my teaching styles, communication skills, and ability to connect with students. I aimed to create inclusive learning environments that accommodate diverse student backgrounds, learning styles, and abilities.

4. What courses, training, or experience most benefited you since your last evaluation?

I got myself engaged in variety of courses, training programs, and experiences to enhance my effectiveness in academia. Some of the most beneficial opportunities for me include teaching and learning workshop, course design and curriculum development courses, mentorship and advising program and many more.

5. In what areas could you have used more experience or training?

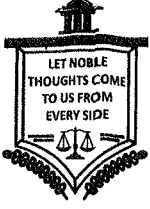
I connect myself with students emotionally too so I have benefited them from training in wellness and self-care practices to maintain their well-being and prevent burnout. This includes strategies for managing stress, maintaining work-life balance, and prioritizing self-care activities.

I have used classroom management skills which is essential for creating a positive and productive learning environment. I always benefit a student from training in behavior management strategies, conflict resolution techniques, and techniques for promoting positive behavior and student engagement.



A handwritten signature in black ink, appearing to be "S. S. S." or similar, written in a cursive style.

Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 09.05.2023

EMPLOYEE NAME: ABHINAV MISHRA

Reason for Evaluation:

 Annual Promotion Merit Other

The Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about performance and position responsibilities.

This self-appraisal is intended to help employees objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs, and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the College. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

- 1) Since your last evaluation, what job-related accomplishments are you most proud of, and why?

I believe in focusing on the basics of the students so that their basic concepts of the students are clear. I am proud that I am able to connect with the students and I'm been able to make them comfortable to be interactive in the class so that they can be confident in of for asking any doubt regarding the subject and get all their doubts cleared in the class.

- 2) Which of your responsibilities did you perform best or improve in the most? What contributed to this?

I have been able to fulfill all the responsibilities delegated to me by the College Institution. I have been able to complete the Syllabus on time with the students been satisfied with their queries been answered in time. Apart from this other responsibilities delegated to me by the institution have always been accomplished by me in organizing various Curricular Activities aimed at the overall development of the Students.

- 3) Which of your responsibilities could you have performed better? What affected your performance?

Law is a professional Course requiring professional and practical exposure. In continuance to it and to fulfill this requirement, I wanted to conduct few field visits and practical sessions on those visits which could give firsthand experience of various technical aspects involved in Law to the students, but due to paucity of time during the semesters, this could not be accomplished and I would try to accomplish it in the coming tenure.

- 4) What courses, training, or experience most benefited you since your last evaluation?

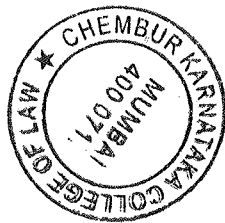
I have been mainly focused on teaching D.P.C., Practical's, I.P.R., but the experience of teaching Family Law and Land Laws has benefitted me in more than one way, as it has helped me understand the minutest legal complications and remedies involved and offered by these Laws, which would be explained to the students better.

- 5) In what areas could you have used more experience or training?

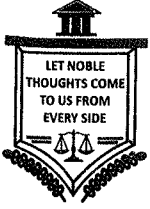
Corona has exposed many lacunas in the system and even in our personal capabilities. The recent tectonic shift in the teaching method has not been a easy task to accommodate for many, including me. I feel that I could have been better prepared for this challenge had I got an opportunity to get myself familiar with the digital modes of teaching. Thus, this has been an area I am gaining information and knowledge and eventually improving myself to be updated with time and technology.



Signature of the Applicant



Estd: 2017



चेंबूर कर्नाटका संघा
CHEMBUR KARNATAKA SANGHA'S

CHEMBUR KARNATAKA COLLEGE OF LAW

(Affiliated to University of Mumbai & Approved by Bar Council of India)

4th Floor, Vidyasagar, Ghatla, Chembur, Mumbai 400 071 M: 9136026806

E: ckclaw1955@gmail.com / ckcl.admin@ckcl.ac.in Website : www.ckcl.ac.in

Estd:1955



EMPLOYEE SELF APPRAISAL FORM

DATE: 15.05.2023

EMPLOYEE NAME: NAJUKA C. SAWANT

Reason for Evaluation:

Annual

Promotion

Merit

Other

Chembur Karnataka College of Law is committed to maintaining documented performance standards and expectations for all positions within the College and for providing employees with consistent feedback about their performance and position responsibilities.

This self-appraisal is intended to help employees to objectively reflect on their performance and work situation over the evaluation period and to be prepared to participate actively in the evaluation conversation with their supervisor. It provides the supervisor with valuable information about employee performance, needs and concerns from the employee's perspective. Employee answers are an annual opportunity for input into what changes could be considered for the good of the department and the college. This form will become part of an employee's permanent personnel record attached to the corresponding performance evaluation form.

1. Since your last evaluation, what job-related accomplishments are you most proud of, and why?

Since my last evaluation, I am particularly proud of the following job-related accomplishments:

I successfully qualified SET examination which is a mandatory requirement for an Assistant Professor. I had attended various seminars, conferences and workshops. I am the Professor-in-Charge of Sports Committee.

I concentrate on student success. I take pride in the academic achievements, personal growth, and successes of the students. I help students in improvements in marks, participation in various activities like moot court competition, cultural fest, sports event and many more. I motivate the students to develop and improve their teaching pattern,

I implement innovative teaching methods or projects that engage students to enhance learning experiences. This could involve integrating technology into lessons, implementing project-based learning initiatives, or designing creative and interactive classroom activities.

2. Which of your responsibilities did you perform best or improve in the most? What contributed to this?

I work to create a stimulating and inclusive learning environment where students are actively engaged and motivated to participate. I use various methods such as group work, technology integration and real-world connections to foster students engagement and promote learning.

I always of been ready for commitment to continuous learning and professional growth of the students. This could include earning advanced degrees or certifications, attending workshops or conferences, participating in research projects, or taking on leadership roles.

3. Which of your responsibilities could you have performed better? What affected your performance?

I could performed my responsibilities in improving my teaching. I have overcome with many factors such as outdated teaching methods, lack of student engagement, or difficulty in conveying complex concepts in an understandable manner.

I take timely and constructive feedback from students. I engaged in research while balancing teaching and service responsibilities.

I serve as mentors or advisors to students which encounter challenges in providing effective guidance and support. I engage students in community engagement too

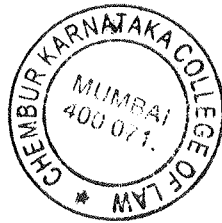
4. What courses, training, or experience most benefited you since your last evaluation?


Since my last evaluation, I have actively engaged in various courses, training programs, and experiences that have significantly contributed to my professional development and enhanced my effectiveness in fulfilling my responsibilities. I had attended many conferences and Teacher's Development Programme for my growth and student's benefits.

I have experienced and started using and improving classroom management skills which is essential for creating a positive and productive learning environment. I benefit the students from training in behavior management strategies, conflict resolution techniques, and techniques for promoting positive behavior and student engagement.

5. In what areas could you have used more experience or training?

I used my experience in cultural competency and diversity which help us for better understand and address the diverse needs and backgrounds of the students. This includes learning about cultural differences, social justice issues, and inclusive teaching practices that promote equity and respect for all students. I used my training in assessment and feedback strategies which help to design and implement more effective assessments and provide meaningful feedback to students.




Najuka C. Sawant.